

Guidelines for Emerging Artists Exhibit Capital City Public Market

Exhibit dates: Every Saturday morning
Beginning April 17, 2010
Exhibit hours: 9:30 am to 1:30 pm,
Rain or Shine!

EMERGING ARTIST EXHIBIT MISSION

To promote the arts by assisting & encouraging local artists with little or no show experience by providing weekly exhibit opportunities, not otherwise available. Let the world see your art!

Sponsors of the Emerging Artist Exhibit are Boise Weekly, Boise City Department of Arts & History, Brick Oven Bistro & Capital City Public Market.

SPONSORS will provide:

- Easels (see entry form for details)
- Special Event permit for the Market season
- Trash receptacles for the Exhibit area
- Advertising and promotional support throughout the Exhibit season
- General liability insurance to cover the overall Market
- US Bank Parking lot next to the exhibit space on the Grove is available for 20 minutes off loading time free prior to 9am. Fees to park there for the entire market time are set by the US Bank. There is no validation possible for this lot.
- Parking is available for free on a first come first serve basis in the state parking lot next to Boise Blue on Jefferson St. In addition, On-street parking is free on Saturdays.
The sponsors of the Emerging Artist exhibit space assume no responsibility for loss or damage to any artwork or displays.

EMERGING ARTIST GUIDELINES:

Our goal is to provide exhibit space to motivate committed local artists with little or no show experience. Three exhibit spaces are provided for local artists for a small registration fee.

Artists are asked to complete the Emerging Artist entry form, and sign up at Boise Weekly, 523 Broad Street, prior to the Saturday they wish to exhibit. At the time of registration at Boise Weekly, artist will give Emerging Artist Fund \$10.00 in cash. A \$2.00 art support fee for the Emerging Artists Fund will be retained; \$8.00 may be picked up, by the artist, at Boise Weekly, after their Saturday exhibit day. Participating artists may email a digital photo of themselves or of a representative work & a biographical sketch to info@boiseweekly.com subject line to read Emerging Artist Photo and Bio. to be used for publication in the Boise Weekly. Artists will be included based on a first received for a given week and photo and information must be received 3 weeks prior to market exhibit date.

If a work of art is sold, the artist agrees to pay 5% of the sales price to the Emerging Artist fund. Sales will be documented on a provided triplicate receipt book.

Space is limited to three artists per week. Preference of exhibit space will be given to first time exhibitors.

Artists may sign up on the wait list for two additional exhibit days per season for an additional reservation fee.

Artists must be present for the entire exhibit. All setup must be completed prior to 9 a.m. Sales hours are 9:30 am to 1:30 pm. Notice of absence must be given before Noon, Thursday prior, to allow for reassignment of space. Notice will be given by calling Boise Weekly at 344-2055. If no notice is given and if artist does not show for the exhibit the entire \$10.00 entry fee will be forfeited. Reassignment of space will be based on a first come first serve basis.

Only works consistent with those represented in entry form are to be exhibited or offered for sale. Artists may exhibit and sell works in different categories provided each category was noted on the entry form.

Only original paintings, photography and crafts or reproductions of this original art by the exhibiting artist are to be displayed. Commercially mass-produced items including kit assembled or imported hobby items of any kind are NOT eligible.

If art is nonconforming to the provided easels and space, the artist is responsible for providing their own display.

Artists are responsible for complying with State and local requirements and for obtaining all permits, licenses applicable to their art. All permits and/or licenses must be posted each Exhibit day.

Each artist is responsible for obtaining an Idaho State Tax ID and registering their trade name (if applicable) with the State of Idaho for State tax purposes. Each artist is responsible for collection and payment of Idaho sales tax at 6 %. A copy of the State Tax ID must be given to the Market manager or to the manager of the Brick Oven Bistro prior to 9 a.m. on the day of exhibit.

Artists may call the Idaho State Tax Commission at 334-7660 to obtain, for no charge, an Idaho Sellers Permit. There are two types of permits that are for shorter periods of time. The temporary tax permit is valid for only three months after the first date of application. The Seasonal tax permit is valid for the period of time that you apply for – a period longer than three months. For the temporary tax permit, the sales tax number is obtained the day you make the call to the tax commission. When applying for the seasonal tax permit, the number is sent to you 7 –14 days after filing. We encourage all artists to learn about the details from the Idaho State Tax Commission.

Each artist is responsible for assembling, managing, cleaning and removing their exhibit and cleaning the exhibit space and removing their own refuse, signs, boxes and any other materials at the end of the Exhibit day.

Artists agree that in consideration for participating in the Emerging Artist exhibit space, s/he hereby waives and releases the sponsors and their agents from all liability, including but not limited to loss or damage to any artwork or displays.

The sponsors of the Emerging Artist exhibit space reserve the right to exclude any artist who chooses to not follow guidelines.

Sponsors' Telephone Numbers

Capital City Public Market	345-9287
Boise City Department of Arts & History	433-5670
Boise Weekly	344-2055
Brick Oven Bistro	342-3456

Emerging Artists at the Capital City Public Market

Artist Registration Date for CCPM: _____ 2010

Artist's Name (Last, First) _____

Date of application _____

Business Name _____

Telephone (daytime) _____

Telephone (evening) _____

Email _____ Website _____

Address _____

Idaho Sales Tax Number _____

Please check appropriate category/ies:

Acrylics/ Oils (on canvas) Sculpture Mixed Media Printmaking/ Graphics Clay/ Porcelain

Leather Paper Glass Jewelry (precious non precious) Fabric/ Fiber Metal

Photography Watercolors(on paper) Drawing/ Pastel

Brief Description of work including size of work:

#1 _____

#2 _____

#3 _____

We provide up to 5 floor easels and 2 table easels. Any other display fixtures must be provided by artist. If art works are 24 x 36 or larger or heavier than 10 lbs, artist will need to provide own display supports.

Number of easels requested: _____

Please remit copies of sales tax permit along with completed application.

I hereby certify that all listed above are created by me. I also agree to sell only those items approved by the Emerging Artist Exhibit sponsors as noted. I hereby acknowledge receipt of guidelines for the Emerging Artists Exhibit & the Capitol City Public Market. I understand and agree to abide by these rules and guidelines.

Artist Signature _____

Date _____